

## **Proposed Items for Scrutiny Work Plan 2023/2024 (Updated: 15 June 2023)**

The Scrutiny Work Plan outlines the areas of work which are expected to be scrutinised over the coming months/year by or on behalf of the Council's Scrutiny function and any Panels/Task and Finish Groups convened for review work.

Topics added to the work plan will have expected outcomes to add value to the services delivered by the Council and its partners and/or improve the quality of lives of Rutland residents. It is recognised that there is a need for flexibility in the work plan so as to allow relevant issues to be dealt with when they arise.

Scrutiny should always link back to the Council Corporate Strategy so that it is scrutinising whether the Council is meeting its strategic aims. Scrutiny should use effective processes to select topics that will contribute towards the best possible work plan for Scrutiny. This means looking at and using sources of information that may help them to choose the right topics.

Successful Scrutiny is about looking at the right topic in the right way and Members will need to be selective whilst also being able to demonstrate clear arguments in favour of including or excluding topics.

A common pitfall for Scrutiny can be the inclusion of topics on the work plan that are unmanageable, of limited interest to the community, purely for informational purposes, have few outcomes and fail to 'add value' to the work of the Council or the wellbeing of the community.

The selection and prioritisation of topics is critical to the effectiveness of Scrutiny so processes are in place to ensure clearer focus, particularly in poor or weak areas of performance or major issues of concern to the wider community. It is not possible to include every topic suggested as Scrutiny has limited time and resources and therefore workplans need to be manageable.

### **Does it stand up to the PAPER test?**

- **P**ublic interest – is the matter of concern to residents?
- **A**bility to have an impact – can Scrutiny influence and change things?
- **P**erformance – is it an underperforming area or service?
- **E**xtent – does it affect a number of residents or a large geographic area?
- **R**eplication – is it a new matter? i.e. not discussed in the past 6 months or currently being dealt with

**PROPOSED ITEMS FOR SCRUTINY WORK PLAN: UPDATED 15.06.23**

Suggested Topics		Directorate	Format	Timings / Meetings	Lead Officer(s)	Notes	Corporate Aim	Decision
1.	<b>Asset Review</b>	Places	Task and Finish Group	<ul style="list-style-type: none"> <li>13/07/23 [TOR<sup>1</sup>]</li> <li>Oct/Nov [Report]</li> </ul>	Strategic Director of Places & Head of Property Services (Mona Walsh)	<b>Extent</b> <ul style="list-style-type: none"> <li>ToR for short T&amp;F Group (1-2 meetings only) to be agreed in July for work to be undertaken in September/October.</li> <li>T&amp;F Group report to be taken at an additional meeting in October or 23/11/23.</li> <li>T&amp;F Group meeting dates tbc and agreed by the Director and the Group.</li> </ul>	A Modern and Effective Council	Added to work plan: 15.06.23
2.	<b>Corporate Performance</b>	Law and Governance	Report to Committee	Twice a year <ul style="list-style-type: none"> <li>13/07/23</li> <li>23/11/23</li> </ul>	Head of Corporate Services (Kevin Quinn)	<b>Performance</b> <ul style="list-style-type: none"> <li>Major part of the scrutiny committee's work.</li> <li>Committee to identify areas of concern and recommend Cabinet address those areas of concern.</li> <li>Data to be used to inform future work rather than be a detailed inspection of every directorate.</li> </ul>	A Modern and Effective Council	Added to work plan: 15.06.23
3.	<b>CQC Inspection Framework: Update</b>	Adults and Health	Report to Committee	<ul style="list-style-type: none"> <li>08/02/24</li> </ul>	Strategic Director of Adults and Health and Adult Social Care Principal Social Worker and Quality Lead (Kelly McAleese)	<b>Performance</b> <ul style="list-style-type: none"> <li>Update on Adult Services' inspection readiness following report presented to Scrutiny on 20/04/23.</li> <li>Committee to assess if the</li> </ul>	Healthy and Well	Added to work plan: 15.06.23

<sup>1</sup> Terms of Reference

**PROPOSED ITEMS FOR SCRUTINY WORK PLAN: UPDATED 15.06.23**

Suggested Topics		Directorate	Format	Timings / Meetings	Lead Officer(s)	Notes	Corporate Aim	Decision
						right preparations have been made to meet the 4 inspection framework themes.		
4.	<b>Customer</b>	Resources			Strategic Director of Resources and Head of IT and Customer Services (Andy Nix)	<b>Public Interest</b> <ul style="list-style-type: none"> <li>Scrutiny would not have an impact at this point in the process.</li> <li>Possible impact assessment study by Scrutiny Committee towards end of 2023. CLT<sup>2</sup> to advise in due course.</li> </ul>	A Modern and Effective Council	Added to pending list: 15.06.23
5.	<b>SEND Delivering Better Value Programme</b>	Children and Families	Report to Committee	<ul style="list-style-type: none"> <li>21/09/23</li> </ul>	Strategic Director of Children and Families	<b>Public Interest</b> <ul style="list-style-type: none"> <li>Relates to the delivery of SEND education services and ensuring financial sustainability.</li> </ul>	A County for Everyone	Added to work plan: 15.06.23
6.	<b>Access to NHS Dental Services: Update</b>	Adults and Health			NHS England - Dental	<b>Public Interest</b> <ul style="list-style-type: none"> <li>Update to be requested from NHS England for Oct 2023.</li> <li>National issue.</li> <li>Item not to be discussed at Scrutiny Committee as scrutiny would have little influence or ability to change things.</li> <li>Update report to be shared with Scrutiny Committee members for communication with residents.</li> </ul>	Healthy and Well	Added to pending list: 15.06.23
7.	<b>Early Years Sufficiency and</b>	Children and			Strategic Director of Children and Families	<b>Public Interest</b> <ul style="list-style-type: none"> <li>Schools' Forum to receive</li> </ul>	A County for	Added to pending

<sup>2</sup> Corporate Leadership Team

**PROPOSED ITEMS FOR SCRUTINY WORK PLAN: UPDATED 15.06.23**

Suggested Topics		Directorate	Format	Timings / Meetings	Lead Officer(s)	Notes	Corporate Aim	Decision
	<b>School Place Planning</b>	Families			and Head of Learning and Skills (Gill Curtis)	report on 01/02/24. • Scrutiny would not add value. It would have little influence or ability to change things.	Everyone	list: 15.06.23
<b>8.</b>	<b>Economic Strategy</b>	Places	Report to Committee	• 13/07/23	Strategic Director of Places & Head of Sustainable Economy and Place (Ingrid Hooley)	<b>Extent</b> • Draft Rutland Economic Development Strategy completed. • Cabinet to receive report on 11/07/23.	A Special Place	Added to work plan: 15.06.23
<b>9.</b>	<b>Financial Outturn Position</b>	Resources	Report to Committee	Quarterly: • 13/07/23 • Other dates TBC <sup>3</sup>	Strategic Director of Resources	<b>Performance</b> • Committee to identify areas of concern and recommend Cabinet address those areas of concern. • Data to be used to inform future work rather than be a detailed inspection of every directorate.	A Modern and Effective Council	Added to work plan: 15.06.23
<b>10.</b>	<b>Health</b>	Adults and Health			Strategic Director of Adults and Health	<b>Public Interest</b> • Committee can exercise statutory health powers to call in those responsible for delivery and hold them to account for implementation of health in Rutland but specific area(s) of health would need to be identified. • Timings would need to be flexible to fit around specified deadlines.	Healthy and Well	Added to pending list: 15.06.23

<sup>3</sup> To Be Confirmed

**PROPOSED ITEMS FOR SCRUTINY WORK PLAN: UPDATED 15.06.23**

Suggested Topics		Directorate	Format	Timings / Meetings	Lead Officer(s)	Notes	Corporate Aim	Decision
11.	<b>Leisure</b>	Places			Strategic Director of Places & Head of Culture and Registration (Robert Clayton)	<b>Public Interest</b> <ul style="list-style-type: none"> <li>Outcome of Part 1 Leisure Procurement to be considered by Cabinet on 15.08.23</li> <li>Depending on the outcome of Part 1 of the Leisure Procurement, the Committee could undertake some forward-thinking policy development on principles of leisure.</li> <li>Clear expectations and timings TBC by CLT.</li> </ul>	Healthy and Well	Added to pending list: 15.06.23
12.	<b>Local Plan</b>	Places	Report to Committee	<ul style="list-style-type: none"> <li>08/02/24 or 21/03/24</li> </ul>	Strategic Director of Places & Planning Policy and Housing Manager (Roger Ranson)	<b>Extent</b> <ul style="list-style-type: none"> <li>Committee to receive report after consultation period on 08/02/24 or 21/03/24 depending on the level of work required following the consultation.</li> </ul>	A Special Place	Added to work plan: 15.06.23
13.	<b>SEND Services Inspection</b>	Children and Families	Report to Committee	<ul style="list-style-type: none"> <li>21/09/23</li> </ul>	Strategic Director of Children and Families	<b>Performance</b> <ul style="list-style-type: none"> <li>Committee to receive results of recent SEND inspection and resulting action plan.</li> </ul>	A County for Everyone	Added to work plan: 15.06.23
14.	<b>Transport: Bus Network Review</b>	Places	Report to Committee	<ul style="list-style-type: none"> <li>21/09/23</li> </ul>	Strategic Director of Places & Transport Operations Manager (Emma Odabas)	<b>Extent</b> <ul style="list-style-type: none"> <li>Cabinet to receive report on 17/10/23</li> </ul>	Sustainable Lives	Added to work plan: 15.06.23
15.	<b>Waste</b>	Places			Strategic Director of Places & Head of Safe and Active Public Realm (Angela Culleton)	<b>Extent</b> <ul style="list-style-type: none"> <li>Committee would have little to add at this stage following extension of the waste contract.</li> </ul>	Sustainable Lives	Added to pending list: 15.06.23

**PROPOSED ITEMS FOR SCRUTINY WORK PLAN: UPDATED 15.06.23**

Suggested Topics		Directorate	Format	Timings / Meetings	Lead Officer(s)	Notes	Corporate Aim	Decision
						<ul style="list-style-type: none"> <li>Committee to be involved in the next procurement stage. (late 2023/24 or early 2024/25).</li> </ul>		